

PRE PROPOSAL FORM FOR APPLICANTS TO BE SUBMITTED TO CAL FIRE

Filename			
State:		Keyword:	
Administration Information			
Funds Requested:			
Match:			

Applicant Information						
1	State Forestry Agency:					
	Contact Person:					
	Address:					
	City:		State:		Zipcode:	
	Phone:		Email:			

Project Information				
2	Descriptive Title of Project:			
	Names of Partnering Agencies / Organizations:			
	State(s):		Forest Service Region(s):	
	Counties (optional):		Congressional Districts (optional):	

Project Duration			
3	What is the duration of this project?	<input type="checkbox"/> One Year	<input type="checkbox"/> Two Years <input type="checkbox"/> Three Years

National Relevance		
4	<input type="checkbox"/> Conserve Working Forest Landscapes	<input type="checkbox"/> Protect Forests From Harm <input type="checkbox"/> Enhance Public Benefits From Trees and Forests

Project Abstract

Maximum 1,000 Characters Including Spaces – Clearly summarize the proposed project. This will be used to share information about western projects and successes.

5

Project Budget

	Leverage ¹				
	Grant	Match		Non-Match	TOTAL
	Funds requested	Applicant	Non-federal contributors	Applicant, non-federal, and/or federal	Total project cost
Personnel / Labor:					
Fringe Benefits:					
Travel:					
Equipment:					
Supplies:					
Contractual:					
Construction:	⊗	⊗	⊗		
Other²:					
Indirect Costs³:					
TOTAL:					

¹ Funds qualifying as “match” must meet the same program requirements as grant funds (e.g., program authorities, non-federal sources). Other “non-match” leveraged funds do not need to meet the same standards (e.g., may include funds for construction, funds from other federal partners). Partnership with other USFS programs outside of State & Private Forestry, as well as other federal and state programs is encouraged. See FAQ online for more information: http://wflcweb.org/spf_grants_12/

² If any part of your match requirement is being covered through a consolidated payment grant (CPG) or other non-project related sources, please place it in “other.” Non-project related match provided by the applicant should not be included in your response to Box 8, leverage, and will not be scored. All grant dollars and matching funds are assumed to be applied using current S&PF program authorities and should be described in Box 7, the project description.

³ Indirect costs must be tied to an established rate.

Project Description

Issue / Problem Statement

Maximum 2,000 Characters Including Spaces – Drawing on relevant information, strategies, and priority areas/issues from the Statewide Assessment and Strategy, describe the resource and other conditions and trends that make the work proposed necessary and timely. Why are you undertaking this project now?

7

Goals and Objectives

Maximum 2,000 Characters Including Spaces – Drawing on relevant details from the Statewide Assessment and Strategy, describe the project’s goals and objectives. What do you hope to accomplish by undertaking this project now?

Project Description

Proposed Activities

Maximum 2,000 Characters Including Spaces – Drawing on relevant details from the Statewide Assessment and Strategy, describe all work proposed to be completed with grant and leveraged funds, methodologies, timeline, specific activities and deliverables, work with partners, and other pertinent details. What are you doing in order to achieve stated goals and objectives?

7

Outcomes and Measurable Outputs

Maximum 2,000 Characters Including Spaces – Drawing on relevant details from the Statewide Assessment and Strategy, describe how you will measure success during and upon project completion, including desired outcomes and measurable outputs. How will you know that you are moving towards stated goals and objectives?

Leverage							
Please identify project contributors (partnering organizations and agencies, including other Federal) and the dollar value of their contribution. Do not show non-project-related applicant contributions (e.g., CPG match) or grant funds requested in this table; non-project related match will not be scored.							
8	Contributors: (Please specify by name)						TOTAL
	Value of Contributions:						
<p style="color: red;">Maximum 1,500 Characters Including Spaces – Describe what resources (financial and/or in-kind resources) are being contributed by whom, what activities in Box 7 each contribution will be used for, and how these resources support the S&PF mission and state capacity needs as identified in the Statewide Forest Resource Assessment and Strategy.</p>							

Collaboration	
9	<p style="color: red;">Maximum 1,250 Characters Including Spaces – How have <i>external</i> partners been engaged in shaping this project and how will they be engaged in achieving mutually beneficial outcomes as identified in the project description (Box 7) and the Statewide Forest Resource Assessment and Strategy?</p>

Program Integration

10

Maximum 1,250 Characters Including Spaces – How is this project integrating *agency* staff, resources, etc. and making meaningful new connections across and/or beyond S&PF Programs to achieve project outcomes as identified in the project description (Box 7) and the Statewide Forest Resource Assessment and Strategy?

Meaningful Scale

11

Maximum 1,250 Characters Including Spaces – Why is the project scale proposed the best one to achieve the stated goals and objectives as identified in the project description (Box 7) and the Statewide Forest Resource Assessment and Strategy?

Sustainability of Outcomes

12

Maximum 1,250 Characters Including Spaces – How will the project develop skills and enhance capacity (within the agency, community, etc.) beyond the life of the project itself? To what extent can the project be replicated and how will it provide value to others beyond common or already widely used approaches?